

Euresearch is an information and advisory service on the European Research and Innovation Framework Programmes. It is organised as an association and is supported by the federal government. Euresearch has a Network Office in Bern and Offices all over Switzerland.

For the Euresearch Network Office in Bern we are looking for a

Research Advisor (National Contact Point NCP) MSCA, 80-100%, temporary maternity leave replacement (approximately 5 months)

for the European Research & Innovation Programme Marie Skłodowska-Curie Actions (MSCA).
Starting Date: 1 September 2018 or upon agreement.

In this role you will inform and advise researchers and other clients from the public as well as from the private sector in Switzerland on funding and partnering opportunities offered by the European Framework Programme for Research & Innovation (Horizon 2020) and related initiatives.

Your main activities will be:

- obtaining, processing and disseminating information related to the Horizon 2020 programme Marie Skłodowska-Curie Actions on various channels (Euresearch Network, website, social media, etc.)
- advising and training active or potential clients individually and in groups with regard to these programmes and activities (such as giving trainings or commenting on draft proposals to be submitted)
- reaching out to and maintaining good contacts with individual clients as well as with the relevant institutional stakeholders at national and international level

The ideal candidate holds a PhD, has gained research experience as a postdoc or in the private sector, and has a sound knowledge of the research landscape in Switzerland.

We expect very good knowledge of German, French and English (oral and written), good social skills and work ethics, especially during busy periods. You are a team player, at ease in a multicultural environment, and able to adapt the Euresearch services to the clients' needs. The place of work is Bern, and the position will involve national and international travel activities of approximately 15%.

Euresearch offers modern and flexible working conditions in an international and dynamic environment. If you are interested in this position and like to work in a highly motivated team, please send us your electronic application comprising a letter of motivation, CV, copies of your degree(s)/diploma(s) and certificates of employment. We are very much looking forward to hearing from you.

To find out more about this position, please contact:
Sibylla Martinelli (031 380 60 11) or Isabelle Spühler (031 380 60 21) or the Euresearch Secretariat (031 380 60 00).

Applications are to be sent electronically to the Euresearch Network Office: info@euresearch.ch. Topic: "Scientific Advisor: MSCA". Deadline is 25 May 2018.